



Instructions to Students for Admissions

These instructions are for both students who wish to take admission through CAP or through Institute level Quota.

All students have to fill Online Registration form available on institute website i.e. "www.apsit.org.in".

Students should have scan copy of SSC Marksheet, HSC Marksheet, Diploma Marksheets (1st to Final), Leaving Certificate, MH-CET Score Card / JEE Score Card, Domicile/Birth Certificate, Adhar Card, Passport size Photograph (with plain background), Migration Certificate (if any), Nationality Certificate (if any), Caste Certificate (if any), Caste Validity Certificate (if any), Non-Creamy Layer Certificate (if any). It is mandatory to upload required documents scanned with 150dpi in jpeg format only.

Students can bring their documents in Pendrive or on their mail. Admission form filling is available on institute website.

- **Documents required for Admission.**

SR. NO.	NAME OF DOCUMENT	CAP OPEN	CAP RESERVED CATEGORY	JAIN MINORITY
1	FREEZE/ALLOTMENT LETTER (ORIGINAL + 5 SELF ATTESTED)	✓	✓	✓
2	DTE FC and ARC REGISTRATION LETTER (ORIGINAL + 5 SELF ATTESTED)	✓	✓	✓
3	S.S.C. MARKSHEET (ORIGINAL + 5 SELF ATTESTED)	✓	✓	✓
4	H.S.C MARKSHEET (ORIGINAL + 5 SELF ATTESTED)	✓	✓	✓
5	MH-CET SCORECARD (ORIGINAL(if provided by CET Cell) + 5 SELF ATTESTED)	✓	✓	✓
6	LEAVING CERTIFICATE (ORIGINAL + 5 SELF ATTESTED)	✓	✓	✓
7	MIGRATION CERTIFICATE (IF OTHER THAN MAHARASHTRA BOARD)	✓	✓	✓



Parshvanath Charitable Trust's
A. P. SHAH INSTITUTE OF TECHNOLOGY
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 (Religious Jain Minority)

8	DOMICILE/BIRTH CERTIFICATE (ORIGINAL + 5 SELF ATTESTED)	✓	✓	✓
9	ADHAR CARD COPY (6 Copy)	✓	✓	✓
10	ANTI RAGGING AFFIDAVIT (ORIGINAL + 5 ATTESTED) (Can be submitted after admission. Link available on " https://www.apsit.org.in/content/admission-2017-18 ")	✓	✓	✓
11	NATIONALITY CERTIFICATE (IF NOT MENTIONED ON LC) (ORIGINAL + 5 ATTESTED)	✓	✓	✓
12	CASTE CERTIFICATE (ORIGINAL + 5 ATTESTED)	N.A.	✓	N.A.
13	CASTE VALIDITY (ORIGINAL + 5 ATTESTED)	N.A.	✓	N.A.
14	NON CREAMY LAYER CERTIFICATE@ VALID UPTO 31ST MARCH 2017 (ORIGINAL + 5 ATTESTED)	N.A.	✓	N.A.
15	RELIGIOUS MINORITY LETTER FROM CONCERN AUTHORITY (ORIGINAL + 5 ATTESTED)	N.A.	N.A.	✓
16	RELIGIOUS MINORITY NOTARISED AFFIDAVIT ON Rs.100/- STAMP PAPER (ORIGINAL + 5 ATTESTED) (Can be submitted after admission. Format is displayed on Institute website)	N.A.	N.A.	✓
17	PROFORMA O (ORIGINAL + 5 ATTESTED)	N.A.	N.A.	✓
18	PROFORMA H (IF COULD NOT SUBMIT CASTE VALIDITY AT THE TIME OF ADMISSION) (ORIGINAL + 5 ATTESTED)	N.A.	✓	N.A.
19	RATION CARD (5 ATTESTED) (ONLY FOR SCHOLARSHIP STUDENTS)	✓	N.A.	✓
20	INCOME CERTIFICATE (5 ATTESTED) (ONLY FOR TFWS STUDENTS)	✓	✓	✓

• **Modes of Fees Payment:**

Offline (Payment by visiting nearest ICICI only)	Online (Payment from Home through College website)
CASH & CHEQUE payments. For Cheque payment draw cheque in favour of " A. P. SHAH INSTITUTE OF TECHNOLOGY ". Printing PAYMENT-SLIP is essential . PAYMENT-SLIP is generated online.	Net Banking, Debit & Credit cards payments. Printing PAYMENT-SLIP is not required .



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• **Category wise Fees Structure for CAP Students and Institute Level students**

FIRST YEAR ADMISSION 2017-18	CATEGORY	TOTAL FEES	Amount Receivable from ARC	Cheque /Cash Rs.
HSC FROM MH BOARD	OPEN & MINORITY THROUGH CAP	111833	4000	107833
HSC FROM OTHER BOARD		112133	4000	108133
HSC FROM MH BOARD	OBC THROUGH CAP	61151	4000	57151
HSC FROM OTHER BOARD		61451	4000	57451
HSC FROM MH BOARD	SC THROUGH CAP	333	0	333
HSC FROM OTHER BOARD		633	0	633
HSC FROM MH BOARD	ST THROUGH CAP	10469	0	10469
HSC FROM OTHER BOARD		10769	0	10769
HSC FROM MH BOARD	NT/DT/SBC THROUGH CAP	10469	4000	6469
HSC FROM OTHER BOARD		10769	4000	6769
HSC FROM MH BOARD	INSTITUTE LEVEL (OPEN /OBC /SC/ST /NT/DT/SBC)	111833	0	111833
HSC FROM OTHER BOARD		112133	0	112133
HSC FROM MH BOARD	TFWS (OPEN /OBC/NT/DT/SBC)	10469	4000	6469
HSC FROM OTHER BOARD		10769	4000	6769
HSC FROM MH BOARD	TFWS (SC/ST)	10469	0	10469
HSC FROM OTHER BOARD		10769	0	10769

In Case of further clarification on fees please contact 022-25973737/38 extension 103